

Annex-2

**Application form
(submission of unsolicited projects)**

APPLICATION FORM
SUBMISSION OF UNSOLICITED PROJECTS

I. PROPONENT DETAILS

Organization	
Date of Submission	dd / mm / yyyy
Name of Proponent	
Nature of Entity	Individual, Sole trader, company etc
Full Address	
Registered Office	
Telephone	
Fax	
Mobile (if any)	
Email	
Name and Address of each Shareholder (not applicable for Public Companies)	

II. DETAILS OF THE PROJECT

Title of the Project:
Project Scope
Please provide a brief description of the Proposed Project's scope, key components and alignment with the Government's strategic priorities, policy objectives, and needs
Project Details
<ol style="list-style-type: none">1. Objectives of the Project2. Proposed location of the Project3. Area required for the project, if any (in hectares)4. Total investment
Project Feasibility
Please provide following details: <ol style="list-style-type: none">1. Business model including commercial terms, shareholding structure and revenue sharing arrangements (if applicable).2. Funding and Financial Plan for the Proposed Project3. High level Financial Feasibility of the Proposed Project
Cost-Benefit Analysis
Environmental, Economic, Social, Cultural impacts of the Project
Requirements from Government
Description of the type and range of Government support that the Proposed Project is expected to require. This may include legislative/regulatory requirements, finance or the use of Government assets, facilities, equipment, materials, personnel, resources and land.

Technical Capacity of Proponent
<p>Please provide the following information:</p> <ol style="list-style-type: none"> 1. Company Profile 2. Previous experience in delivery of similar projects 3. Past performance in operating similar projects
Agency Points of Contact
<p>If applicable, please provide <u>names and contact information</u> of any other agency and Government points of contact already contacted regarding this proposal.</p>

III. CONTACT/REPRESENTATIVE DETAILS:

All communications by the Government of Maldives with respect to this application shall be directed to the contact person identified below. The Government of Maldives is not responsible to communicate to any other party seeking any information on behalf of the Proponent. If there are any changes, the Proponent is required to inform the Government of Maldives in writing or via email.

Contact Details:	
Title:	
First Name:	
Last Name:	
Job Title:	
Phone Number:	Email:

IV. DECLARATION – INDIVIDUALS (if the Proponent is an individual)

Statement of no prior or pending convictions [individuals]

I [full name and identification number or passport number] do solemnly and sincerely declare that:

- a) I have never been convicted of a crime or any offence in any country;
- b) I have not been charged with any offense that is incomplete or awaiting legal action, nor am I aware of any investigation into my affairs that has the potential to lead to such charges;
- c) I have not been found by a court to be fit to plead, in relation to an offence, where the court has nonetheless found on the evidence available that I committed the offence; nor have I been acquitted of an offence on the grounds of unsoundness of mind or insanity;
- d) I have not been found guilty of, nor had a charge proven against me for a sexually based offence involving a child and have not been involved in conduct constituting an offence of trafficking in persons under Law no. 12/2013 (Anti Trafficking Act);
- e) I am not, nor have I been, a member of a group or organisation who has been or is involved in corruption, criminal conduct, money laundering under Law no. 10/2014 (Prevention of Money Laundering and Financing of Terrorism Act) or any activities referred to above;
- f) I do not have, nor have I had, an association with a group, organisation or person who has been or is involved in criminal conduct or any activities referred to above.
- g) I confirm that the information I have provided above is correct. I am aware that providing incomplete or incorrect information may impair the required personal credibility and therefore affect the decision of the submission made to the Ministry. By signing this statement, I make this solemn declaration conscientiously believing the statements contained in this declaration to be true in every particular at the date of lodgment.

Signature: _____

Name: _____

Designation: _____

Company: _____

Date: _____

V. DECLARATION- ENTITY (if the Proponent is an entity)

Statement of no criminal or other offenses [separate legal entities]

On behalf of the [company/partnership/cooperative name & registration number] and its legal representatives or directors, I hereby declare that:

- a) the establishment is not in a state of bankruptcy or mandatory liquidation and that no proceeding is underway against them in any country, including home country;
- b) no final judgment has been issued, or any criminal conviction that has become irrevocable, or any decision imposing a sentence upon request made under Criminal Procedure of the home country, for crimes involving professional ethics and conduct; and
- c) all the content provided in this application is true and accurate.

Signature: _____

Name: _____

Designation: _____

Company: _____

Date: _____

Company Seal: _____

VI. CHECKLIST

Please provide the following documents together with the Application

1. Copies of Business Registration Certificates and Articles and Memorandum of Association of the Proponent or equivalent legal documents (If the Proponent is a Company/Organization/Association)
2. If the Proponent is an individual, copy of National Identity Card (Maldivians) and notarized Passport copy (foreigners)
3. Letter from a Bank or financial institution concerning the credibility / capacity / track record of the Proponent, and/or towards funding the proposed project.
4. Copies of the three most recent audited annual financial statements of the Proponent.
5. Tax Compliance Certificate or document from the Proponent's home country's competent authority.

Translation of Documents

Documents must be translated to English if the original is not in English.